

**Historical Preservation**  
**February 13, 2023**  
**5:00 P.M.**

**Members Present:** Eric Zmitrovich by phone & Deborah Bradford

**City Officials Present:** Roy Edwards, Director of Community Development

**Minutes Recorded by:** Taylor Seaton, Administrative Assistant

**Call to Order**

Historical Preservation was called to order at 5:00 p.m.

**Consideration and Approval of Minutes**

Approval of meeting on November 07, 2022

Motion made by Deborah Bradford to approve minutes

Seconded by Eric Zmitrovich

Unanimous Approval

**New Considerations:**

**Certificate of Appropriateness – Margaret Dean – 311 East College**

Upon presentation by Roy Edwards, Director of Community Development

Margaret Dean present at meeting

Motion Made by Deborah Bradford to approve the certificate of appropriateness to remove a tree at 311 East College

Seconded by Eric Zmitrovich

Unanimous approval

**Certificate of Appropriateness – Dean Farrar – 309 E Main St.**

Upon presentation by Roy Edwards, Director of Community Development

Dean Farrar present.

Deborah Bradford asked if it will be painted

Dean Farrar stated he planned to leave it natural

Eric Zmitrovich asked what the span will be between the boards

Dean stated it will be 5 to 8 inches

Eric Zmitrovich asked what the transition will be between the new fence and existing picket fence

Dean Farrar stated it will be 4 x4 post 1ft above picket

Eric Zmitrovich stated that he is fine with this fence toward railroad but not on the front next to the street

Motion made by Eric Zmitrovich to approve the fence but not on the street side until a better transition between existing and new fence is submitted

Seconded by Deborah Bradford

Unanimous Approval

**Certificate of Appropriateness – Lee Irwin – The Mill**

Upon presentation by Roy Edwards, Director of Community Development

Lee Irwin present at meeting

Eric Zmitrovich asked if there are other houses in the area that have board and batton

Roy Edwards stated yes, Lawson Street

Eric Zmitrovich asked what the slab will be

Lee Irwin stated it will appear conventional

Eric Zmitrovich asked if it will have a metal roof  
Lee Irwin stated it will be shingle  
Eric Zmitrovich asked if it will be true board and baton  
Lee Irwin stated she got her designs from surrounding houses as well as Windsor plantation and the front will be the only board and baton  
Eric Zmitrovich stated he would prefer it be a metal roof  
Eric Zmitrovich suggested muntins in the windows and to elevate the porch because of water in that area  
Motion made by Eric Zmitrovich to deny the Certificate of Appropriateness for the new construction  
Seconded by Deborah Bradford  
Unanimous vote to deny

**Certificate of Appropriateness – Mandy King – 312 Jefferson St.**

Upon presentation by Roy Edwards, Director of Community Development  
Mandy King present at meeting  
Motion made by Deborah Bradford to approve the certificate of appropriateness for exterior renovation at 3612 Jefferson St.  
Seconded by Eric Zmitrovich  
Unanimous approval

**Certificate of Appropriateness – Ronnie Morton – 103 E Main St.**

Upon presentation by Roy Edwards, Director of Community Development  
Addison Morton present at meeting  
Motion made by Eric Zmitrovich to approve the certificate of appropriateness as presented  
Seconded by Deborah Bradford  
Unanimous approval

**Other Business**

No other Business

**Next Meeting**

The next meeting will be March 13, 2023 if needed

**Adjournment**

Motion by to adjourn at 5:45 PM by Deborah Bradord  
Seconded by Eric Zmitrovich  
Meeting adjourned at 5:45 P.M.  
Unanimous Approval

**Historic Preservation**  
**April 10, 2023**  
**5:21 P.M.**

**Members Present:** George Ewing & Eric Zmitrovich

**City Officials Present:** Roy Edwards, Director of Community Development

**Minutes Recorded by:** Taylor Seaton, Administrative Assistant

**Call to Order**

Architectural Review was called to order at 5:00 p.m. by George Ewing

**Consideration and Approval of Minutes**

Approval of meeting on Feb 13, 2023

Motion made by Eric Zmitrovich to approve minutes

Seconded by George Ewing

Unanimous Approval

**New Considerations**

**Certificate of Appropriateness – City of Clinton – 207 W Leake St.**

Upon presentation by Roy Edwards, Director of Community Development

George Ewing stated he would like to see the tree replaced with a more appropriate tree for the area, like a pedestrian scale tree but not a red maple.

Motion Made by Eric Zmitrovich to approve as presented with recommendation to plant another tree in its place

Seconded by George Ewing

Unanimous Approval

**Other Business**

No other Business

**Next Meeting**

The next meeting will be May 08, 2023 if needed

**Adjournment**

Motion by Eric Zmitrovich to adjourn at 5:30 P.M.

Seconded by George Ewing

Meeting adjourned at 5:30 P.M.

Unanimous Approval

**Historic Preservation  
June 12, 2023  
6:00 P.M.**

**Members Present:** George Ewing, Allison Reno & Deborah Bradford

**City Officials Present:** Roy Edwards, Director of Community Development

**Minutes Recorded by:** Taylor Seaton, Administrative Assistant

**Call to Order**

Historic Preservation was called to order at 6:00 p.m. by George Ewing

**Consideration and Approval of Minutes**

Approval of meeting on April 10, 2023

Motion made by Deborah Bradford to approve minutes

Seconded by Allison Reno

Unanimous Approval

**New Considerations**

**Certificate of Appropriateness – Karen Godfrey – 507 Capitol St.**

Upon presentation by Roy Edwards, Director of Community Development

Motion Made by Deborah Bradford to approve the colors for 507 Capitol St. as presented

Seconded by Allison Reno

Unanimous Approval

**Other Business**

No other Business

**Next Meeting**

The next meeting will be July 10, 2023 if needed

**Adjournment**

Motion by Deborah Bradford to adjourn at 6:15 P.M.

Seconded by Allison Reno

Meeting adjourned at 6:15 P.M.

Unanimous Approval

**Historic Preservation  
September 11, 2023  
5:12 P.M.**

**Members Present:** Tara Lytal, Allison Reno & Deborah Bradford

**City Officials Present:** Roy Edwards, Director of Community Development

**Minutes Recorded by:** Taylor Seaton, Administrative Assistant

**Call to Order**

Historical Preservation was called to order at 5:12 p.m. by Tara Lytal

**Consideration and Approval of Minutes**

Approval of meeting on June 12, 2023

Motion made by Deborah Bradford to approve minutes

Seconded by Allison Reno

Unanimous Approval

**New Considerations**

No New considerations

**Other Business**

No other Business

**Next Meeting**

The next meeting will be October 09, 2023 if needed

**Adjournment**

Motion by Deborah Bradford to adjourn at 5:15 P.M.

Seconded by Allison Reno

Meeting adjourned at 5:15 P.M.

Unanimous Approval

**Historic Preservation  
October 09, 2023  
5:00 P.M.**

**Members Present:** George Ewing & Deborah Bradford

**City Officials Present:** Roy Edwards, Director of Community Development

**Minutes Recorded by:** Roy Edwards, Director of Community Development

**Call to Order**

Architectural Review was called to order at 5:00 p.m. by George Ewing

**Consideration and Approval of Minutes**

Approval of meeting on September 11, 2023

Motion made by Deborah Bradford to approve minutes

Seconded by George Ewing

Unanimous Approval

**New Considerations**

**Certificate of Appropriateness – Ben and Debbie Pasley – 1001 Monroe St**

Upon presentation by Roy Edwards, Director of Community Development

Motion Made by Deborah Bradford to approve the Certificate of Appropriateness as presented

Seconded by George Ewing

Unanimous Approval

**Other Business**

No other Business

**Next Meeting**

The next meeting will be November 13, 2023 if needed

**Adjournment**

Motion by Deborah Bradford to adjourn at 5:10 P.M.

Seconded by George Ewing

Meeting adjourned at 5:10 P.M.

Unanimous Approval

**Historic Preservation  
November 13, 2023  
4:00 P.M.**

**Members Present:** George Ewing Tim McCartney, Allison Reno & Eric Zmitrovich

**City Officials Present:** Roy Edwards, Director of Community Development

**Minutes Recorded by:** Taylor Seaton, Administrative Assistant

**Call to Order**

Architectural Review was called to order at 4:00 p.m. by George Ewing

**Consideration and Approval of Minutes**

Approval of meeting on October 09, 2023

Motion made by Tim McCartney to approve minutes

Seconded by Eric Zmitrovich

Unanimous Approval

**New Considerations**

**Certificate of Appropriateness – Cedar Grove Cemetery – 500 East College**

Upon presentation by Roy Edwards, Director of Community Development

Motion made by Tim McCartney to approve the Certificate of Appropriateness to remove the dead tree at 500 East College as presented

Seconded by Allison Reno

Unanimous Approval

**Other Business**

No other Business

**Next Meeting**

The next meeting will be December 11, 2023 if needed

**Adjournment**

Motion by Eric Zmitrovich to adjourn at 4:15 P.M.

Seconded by Allison Reno

Meeting adjourned at 4:15 P.M.

Unanimous Approval

**Historic Preservation  
December 11, 2023  
5:00 P.M.**

**Members Present:** George Ewing, Tara Lytal, Deborah Bradford & Eric Zmitrovich

**City Officials Present:** Roy Edwards, Director of Community Development

**Minutes Recorded by:** Roy Edwards, Director of Community Development

**Call to Order**

Architectural Review was called to order at 5:00 p.m. by George Ewing

**Consideration and Approval of Minutes**

Approval of meeting on November 13, 2023

Motion made by Deborah Bradford to approve minutes

Seconded by Eric Zmitrovich

Unanimous Approval

**New Considerations**

**Certificate of Appropriateness – Mary Howell – 202 Belmont St.**

Upon presentation by Roy Edwards, Director of Community Development

Motion made by Tara Lytal to approve the Certificate of Appropriateness for an accessory building at 202 Belmont St.

Seconded by Eric Zmitrovich

Unanimous Approval

**Other Business**

No other Business

**Next Meeting**

The next meeting will be January 08, 2024 if needed

**Adjournment**

Motion by Eric Zmitrovich to adjourn at 5:05 P.M.

Seconded by Deborah Bradford

Meeting adjourned at 5:05 P.M.

Unanimous Approval